

**Hindu Temple of Las Vegas
Jain Center of Las Vegas**

**Policies and Procedures
01.01.2010**

1. There will be NO change in timings for the following regularly scheduled Monthly Poojas unless approved by Chairman or President.
 - Sri Balaji Abhishekam will be performed 1st Saturday of every month at 10:45 a.m.
 - Sri Satyanarayana Pooja will be performed on Poornima every month at 6:00 p.m.
 - Sri Shiva Abhishekams will be performed every Monday Morning at 10:30 a.m.

2. There will be no 'Out of Temple' Poojas scheduled to conflict with the following Key Festivals unless approved by Chairman or President. This will ensure that important Poojas are started on time. A determination of adding other 'Key Festivals' to this list will depend on the devotee participation going forward.
 - Maha Shivrathri
 - Temple Anniversary
 - Sri Rama Navami
 - Mahavir Jayanthi
 - Sri Krishna Janmashtami
 - Sri Ganesh Chaturthi
 - Jain Parushan Parva
 - Sri Durga Ashtami
 - Diwali
 - Annakut

3. All Poojas that are performed shall be paid in full at the time of service. All Poojas will be documented in the Temple receipt book. Pooja fee collections for any event at the Temple will be collected by any Trustee OR Executive Committee member if present. If not present, Panditji will collect the fees. We now accept Visa and Mastercard.

4. Poojas performed by Panditji inside the Temple premises outside of the regular Temple hours has to be authorized by the Chairman OR President.

5. Panditji may request the services of other devotees to assist in key Pooja services with the exception of Board of Trustees and Executive Committee members.

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6. During any Pooja service at the Temple, members of the Sponsor's immediate family (parents and children) can participate in the Sankalpam (blessing). This is to encourage more of our children and elders to have a positive experience at the Temple.
7. Aarathi Procedure – Panditji will perform Aarathi for the Hindu deities. He will then perform Aarathi for the Jain deities. Once the Aarathi for the Jain deities is completed, the Aarathi plate will be distributed for blessings to all the devotees. Devotees are requested to be patient until both Aarthis are completed.
8. Navagraha Mandir: Devotees are requested not to pour oil or any other item on the Navagraha deities. Devotees are also requested to refrain from touching the Navagraha deities.
9. Photography and Videos inside the main temple is permitted with the permission of Temple Administration or Panditji. Photography or Videos of the Main deities is strictly prohibited.